

## **Yearly Status Report - 2019-2020**

Part A		
Data of the Institution		
1. Name of the Institution	DECCAN EDUCATION SOCIETY'S CHINTAMANRAO INSTITUTE OF MANAGEMENT DEVELOPMENT AND RESEARCH SANGLI	
Name of the head of the Institution	Dr. Sweta Sanjog Metha	
Designation	Director(in-charge)	
Does the Institution function from own campus	Yes	
Phone no/Alternate Phone no.	0233-2601040	
Mobile no.	8149976689	
Registered Email	descimdr@gmail.com	
Alternate Email	director.cimdr@despune.org	
Address	P.O. Willingdon College, Vishrambag, Sangli	
City/Town	SANGLI	
State/UT	Maharashtra	

Pincode		416416				
2. Institutional Status						
Affiliated / Constituent		Affiliated				
Type of Institution			Co-education			
Location			Semi-urban			
Financial Status			private			
Name of the IQAC	co-ordinator/Directo	r	Dr. Jyoti De	epak Joshi		
Phone no/Alternate	e Phone no.		09225340928			
Mobile no.			9923206396			
Registered Email			descimdr@gma	descimdr@gmail.com		
Alternate Email		director.cimdr@despune.org				
3. Website Address						
Web-link of the AQAR: (Previous Academic Year) <pre>https://cimdr.ac.in/</pre>						
4. Whether Academic Calendar prepared during the year						
if yes,whether it is uploaded in the institutional website: Weblink:		https://cimdr.ac.in/				
5. Accrediation Details						
Cycle Grade CGPA		Year of	Vali	dity		
			Accrediation	Period From	Period To	
1	В	2.2	2019	08-Feb-2019	07-Feb-2024	
6. Date of Establishment of IQAC 28-Dec-2016						
7. Internal Quality Assurance System						
	Quality initiatives	s by IQAC during t	he year for promotin	g quality culture		
			Duration Number of participants/ beneficiaries			

Workshop on Advanced Excel	28-Aug-2019 2	40
Skill Development Program	26-Sep-2019 3	86
Workshop on change in Syllabus for HRM & OB	07-Oct-2019 1	14
I2I Summit 2019-20	17-Dec-2019 1	40
Alumni Visit (1994 Batch)	21-Dec-2019 1	30
Workshop on Massive Online Open Course on Swayam	03-Feb-2020 1	80
Workshop on Financial Literacy for Self-Help Groups of Miraj Taluka	11-Feb-2020 1	30
Workshop on IPR	27-Feb-2020 1	159
Intercollege Startup Event - Pahal	06-Mar-2020 1	368
Interim Academic & Administrative Audit (AAA)	18-Mar-2020 2	20

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# 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Departmen t/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2020 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	<u>View Link</u>
10. Number of IQAC meetings held during the year :	5
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes

Upload the minutes of meeting and action taken report	<u>View Uploaded File</u>
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

## 12. Significant contributions made by IQAC during the current year(maximum five bullets)

Adaptation of Online teaching - learning for which DES empowered CIMDR with licensed copy of Microsoft Teams App

Skill Development Program

Workshop on change in Syllabus for HRM & OB

Workshop on Massive Online Open Course on Swayam

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# 13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Achivements/Outcomes
Interim academic and administrative audit was conducted on 22 major parameters, observations and recommendations are mentioned by the committee.
This workshop was organized in order to generate awareness about the functioning of Swayam & the process of developing e-contents.
Skill development program for MBA students; aimed at improving employability skills of the youth.
24 teams (368) students registered from various places. Three business ideas won the prizes, also business ideas were nominated to present at Tie, Incubation center, Pune.
Association with GO and NGO aimed to streamline the efforts of students and faculty towards the specific group.

14. Whether AQAR was placed before statutory	
body?	

Yes

Name of Statutory Body	Meeting Date
College Development Committee (CDC)	30-Jul-2021
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2021
Date of Submission	28-Jun-2021
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	Management Information System: CIMDR has always promoted the ITC tool while implementing the policy, MIS system is effectively used by CIMDR for the implementation of the policies and decision making. MIS is considered as effective tool for the monitoring and evaluation of different academic and administrative procedures. 1.  Admission: CIMDR has introduced ERP for the process of admission. After receiving the application from the students the application form are filled through the ERP system. It helps to maintain the data. 2. Examination: Exam forms are filled online in the university portal 3. Administration: Administrative activities are carried out with the help of ERP system. ERP have different modules for the activities. ERP record is accessible as per the role given by the management. It helps in dissemination of information as per the requirements 4. Academic: ERP is used by the faculties for the record keeping such as attendance, assignments, notes, result Analysis faculty file etc. Online MCQ exam is carried out through the ERP. In this system login id is provided to the students as well .Students can use it for the excess of Notes, Exam and keeping record of activities and attendance. 5. Time table: Time table is prepared on the ERP system so it accessible to the students , faculties

and administration 6. Attendance: attendance record of the students is maintained through the software. If required contact through the SMS can be send to the respective students. 7. Library: Library uses ERP software to maintain the record of issue return and the repository records. 8. Accounts Finance: Accounting and finance activities are recorded through the tally software. All the financial transactions are recorded in the tally. Society has initiated to computerized all financial records. ERP introduction in the institute is great help to Institute to maintain the information online. It covers the all areas in the institute from administration to the library.

#### Part B

#### **CRITERION I – CURRICULAR ASPECTS**

#### 1.1 - Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

DES CIMDR is affiliated to Shivaji University, Kolhapur; curriculum of all the courses; MBA, BBA, BCA are designed by the University. Before commencement of the year, Director organizes the meeting to prepare academic planner. The calendar is prepared after discussions with teachers of concerned department. Planner includes personal and departmental, curricular, co-curricular and extracurricular activities to be conducted during the year. A copy of academic calendar is issued to all teachers. The students are also informed about the same during the orientation programme. Academic planner is communicated to concerned members through ERP system. Course coordinator prepares time-table for the semester based on the academic plan which is published and distributed among students and teachers. In alignment with academic calendar teachers prepare their course plan for each session, which is submitted to the concerned course coordinator. On the basis of academic planner, time-table and course outline, teachers prepare their session plans that can be monitored by Director, course coordinator and students as well. ERP course file consists of delivery report wherein the teacher has to mention the execution of the course. Delivery report comprises of student's attendance report and topics covered. Teacher's course file has a provision of sharing course material which is in the form of notes, presentations or videos. Teachers can share the course outline with students which help them to understand the subject better. Thus the curriculum is being delivered effectively. Faculty can conduct subject-wise online evaluation using; Question bank/MCQs/assignments/group exercises/ field survey etc. Students can upload their assignments/group exercises/ presentation through ERP from their login. Academic administrator can analyze the record of every teacher, if any deviation appears it can be rectified with the concerned teacher. To ensure effective implementation of curriculum institute undertakes following measures: 1. Class Facilitator: Faculty plays a role of class facilitator, who understands the students' difficulties in academic and nonacademic issues and guides the students. Class facilitators in consultation with HODs of respective departments allocate the students to specific mentors.

Mentors act as catalyst in students' academic development. 2.Book Bank facility: Students avail book bank facility at the beginning of every semester in addition to library card. They are provided the books that cover more than 70% of their syllabus & these books are returned after their exams. 3.Use of library as learning center: apart from books other study materials such as CDs, on-line journal, on-line lectures (MOOCs) are provided through library.

4.Result analysis: After every semester results are analyzed. It helps the class coordinator to identify the remedial action to be taken. Accordingly, if required extra classes are organized as per demand/ requirement of the students. Considering the Pandemic situation, CIMDR has adapted the change in teaching learning process. Deccan Education Society, Pune supported the Institute by providing the paid version of Microsoft Teams App; experts from Microsoft trained the teachers to conduct online teaching and evaluation. Faculties completed the remaining syllabus using Online platform Teamsapp of Microsoft. Teachers evaluated the students through online assignments and MCQs.

#### 1.1.2 - Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Share marketing course	NIL	28/01/2020	20	Focus on both Employa bility and E ntrepreneurs hip	Fundamental Technical analysis of Share Market
Digital Marketing	NIL	07/02/2020	60	Focus on both Employa bility and E ntrepreneurs hip	Digital Marketing

### 1.2 - Academic Flexibility

#### 1.2.1 - New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MBA	Semester I	26/06/2019
MBA	Semester II	26/06/2019
BBA	Semester I	01/06/2019
BBA Semester II		01/06/2019
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## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MBA	MARKETING, HR, FINANCE, PRODUCTION, IB, EDP, BI, AGRI MANAGEMENT, HOSPITALITY MANAGEMENT, IT,	10/06/2019

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	52	0

#### 1.3 - Curriculum Enrichment

#### 1.3.1 - Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled	
Soft skill	11/06/2019	206	
Entrepreneurship Skill	11/06/2019	175	
Computing Skills	11/06/2019	206	
Leadership skill	11/06/2019	175	
Employability Skill	11/06/2019	168	
Environment Study	20/08/2020	122	
Selling Skill	20/08/2019	40	
Business plan and Strategy	20/08/2019	40	
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#### 1.3.2 - Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships		
MBA	Marketing, HR. Finance, Production	39		
BBA	Marketing, HR, Finance, Production, Environment	130		
BCA	IT, Environment	172		
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#### 1.4 - Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nill
Alumni	Nill
Parents	Nill

## 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

For institutional development feedback is obtained from the stakeholders in formal and in informal ways. Formal Feedback: Formal feedback helps to understand the improvement areas on which immediate actions could be taken. Formal feedback is conducted through a designed format from faculty and students. i. Being an affiliated institution curriculum of all courses is designed by the university. However, some of the faculties from the institute are contributing in curriculum development so faculty's feedback on curriculum could be conveyed to the respective board of studies. Faculty's give their feedback about the curriculum in prescribed format which is noted by the faculty's who is a member of curriculum designing committee. During curriculum development suggestions of teachers are considered and changes are inculcated. ii. Students' give their feedback twice a year usually at the end of semester through ERP. The parameters include feedback on curriculum and teaching

learning process. The major feedback parameters are understanding of subject, completion of syllabus content, use of teaching aids (PPT, blackboard, audio, visual), relevance of assignments, interactive teaching methodology, application of the course to real life situation, subject content supports in development of personality, subject contents helps to enhance professional and employability skills. Subject and teacher wise feedback report is accessed by the Director, which is further, shared and discussed with concerned faculty. The faculty members take this very positively and inculcate the needed changes. iii. Students also give their feedback about the facilities which are recorded in register. General feedback about the institution submitted in suggestion box. iv. Parents give their feedback about the programme, curriculum and their wards development during the annual parents meeting. Teachers interact with parents and discuss the individual student's development in detail. This record is maintained in register. Informal Feedback: Informal feedback is collected from guests, authorities and examiners who visit the institute for different reasons and purposes. i. The guests who visit the Institute to share and enlighten the students mention their experience and suggestions in register. The guests from varied areas such as Industry, Social work, spiritual experts, service sector, Government and non-government organizations etc. visit the institute. Guests and well-wishers who visit the institute also mention their opinion about the institutional development in various areas such as contribution of the students in extension activities, go green activities etc. feasible suggestions are inculcated and it supports institutional development. ii. Alumni's contribution is very significant in students' development and their placements. Alumni help the students to get funded projects and better placements considering students areas of interest and industry requirement. iii. Examiners who visit the institute to conduct viva - voce provide academic suggestions that helps to improve the project work. CIMDR, inculcates the significant feedback and suggestions that contributes for overall development of the institution.

#### **CRITERION II – TEACHING- LEARNING AND EVALUATION**

#### 2.1 - Student Enrolment and Profile

## 2.1.1 - Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled		
BCA	IT	80	260	80		
BBA	Management	80	269	80		
MBA	Management	66	68	62		
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#### 2.2 - Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	institution teaching only PG	Number of teachers teaching both UG and PG courses
			courses	courses	
2019	160	62	6	5	4

#### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), Elearning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e- Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
20	18	7	3	2	Nill

View File of ICT Tools and resources

View File of E-resources and techniques used

#### 2.3.2 - Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring system of CIMDR plays crucial role in students' development. It supports in execution of studentcentered activities. Objectives of Mentoring System 1. To provide professional socialization support to the student 2. To provide personal support to facilitate success in campus life and beyond. 3. To identify areas of improvement that help in organizing student development activities Role of Mentors: 1. To understand the student's skill sets. 2. To act as a sounding board so that students would open up 3. Trusted advisors who stimulate personal and professional growth. 4. To maintain the secrecy about mentee if needed. Role of Mentee: 1. To attend the pre-decided meeting with mentor. 2. To follow the guidelines and advice given by the mentor. Mentoring system is adapted by the institution to develop a social bond between teachers and students. CIMDR updated its mentoring system as per the suggestions of NAAC peer team. Students' mentoring is important, not only for the improvement of knowledge and skills but, it provides professional socialization and personal support to facilitate success in campus life and beyond. Upto the year 2017- 18 class teacher/ facilitator used to act as mentor but from this year the system has been changed. HODs of respective course in discussion with teachers distribute the students. Each mentor is allocated around 20- 22 students. There is a standard format on the basis of which individual student is rated and the record is maintained. The major parameters considered for rating are Co - curricular and Curricular activities. Likert's scale (1 to5 measures) is used as a measuring scale for this. Students' participation in class room activities, library utilization, Computer lab utilization and participation in cocurricular activities is tracked by the mentor. Student's contribution is measured and rated at least twice a semester. Usually two meetings are recommended, but considering students requirement teachers can vary the number of meetings. The total score determines the performance of student, this helps to identify the improvement areas. Accordingly common improvement areas are determined and student development activities are designed by the Deccan Club. Deccan club is Student's club formed for organizing various events and activities in the Institute for the benefit of student. Outcome of mentoring system 1. Identifying strengths and weaknesses of students. 2. Supports in conducting student's development activities. 3. Creates a change in attitude and approach of student.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio	
222	11	1:20	

#### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
12	11	1	6	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies		
Nill 00		Nill	NIL		
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#### 2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of semester-end/ year- end examination till the declaration of results during

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination			
BCA	717	Sem. II, IV and VI	03/05/2020	Nill			
BCA	717	Sem. I, III and V	24/10/2019	Nill			
BBA	7804	Sem. II, IV and VI	03/05/2020	Nill			
BBA	7804	Sem. I, III and V	24/10/2019	Nill			
MBA	7807	Sem II and IV	14/05/2020	Nill			
MBA	7807	Sem I and	24/10/2019	06/07/2020			
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2.5.2 - Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Internal Evaluation is carried out considering the prescribed evaluation pattern of University, which is 80:20. Under this system internal credit comprises of 20 marks and university evaluation of 80 marks. The major parameters prescribed by the University internal evaluation are Practical assignments and Mid - test for every course in each semester. In CIE process students obtain marks that comprises of 20 weightage. In case of Major project the internal marks weightage is 50. The internal marks evaluation scheme is conveyed by head of the department to the students at the beginning of the semester. Mid Test: 10 marks: Conducted at the end of every semester by institute. For midterm test open book examination is proposed. The examination would be of three hours for every course. Practical Assignment 10 marks: Practical assignment given in syllabus (2.5 marks of each practical assignment). It is the discretion to respective faculty regarding nature of submission of practical assignment. 2. Additional evaluation criteria: Apart of university recommendation, institute conducts additional evaluation exercises depending on the nature and requirement of the subject. These exercises comprise of: Quiz: MCQs based quiz is conducted in the class to test conceptual clarity about the subject. Library exercise: This exercise comprises of reading subject related journal, newspaper and magazine articles and present it in the class. Contribution in Mega Event: Internal evaluation and credits are also linked with their participation and contribution during these events. Students develop various management skills through these events. Group and class exercises: Student's performance is evaluated based on different class activities such as case- studies, group discussion, mini- projects, seminars, and role play. Reforms in Continuous Internal Evaluation During Academic year 219-2020, Shivaji University implemented CBCS pattern in which the Institute has to evaluate the internal paper and the subject opted by the students. Thus, the Institute has evaluated two papers one is internal compulsory paper with 4 credits of 100 marks. Second paper with 2 credits of 50 marks. Digital platform: Microsoft Teams - app is used as digital platform for i. Completion of remaining syllabus. ii. Evaluation of assignments, MCQs, projects etc. iii. Exam of Blacklog students iv. Viva- voce exam

1.Adherence to university schedule: Each year university provides schedule of commencement and end of the term. This schedule is received in the month of April. First term begins at the end of July or in the first week of August and this term ends in last week of November or by first week of December. The second term begins by December end or by January first week. The second term ends by the end of May or first week of June. Institute aligns its time table according to the schedule circulated by university. Director convenes faculty meeting before commencement of the term. During this meeting different cocurricular and extra-curricular activities to be conducted are discussed and planned. Overall academic planner is prepared by class facilitator which shows the schedule of guest lectures, mid test, mega events and co-curricular activities. Course planner is prepared by respective faculty which comprises of curriculum planning and activities to be undertaken during the course. 2. Monthly evaluation of implementation of academic calendar: Director calls for monthly faculty meeting. During this meeting, planner is evaluated. Major deviations, if any are discussed and remedial actions are agreed upon. 3.Monitoring by CDC: College Development committee monitors the planner at the end of the term. Director is expected to report the activities conducted during the term. Only major deviations and the reasons behind the same are discussed.

#### 2.6 - Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.cimdr.ac.in/COsPOs.pdf

#### 2.6.2 - Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage	
717	BCA	IT	47	47	100	
7804	BBA	Management	71	58	81.69	
7807	MBA	Management	38	38	100	
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### 2.7 - Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

cimdr.ac.in/Student Satisfaction Survey/2019-20

#### CRITERION III - RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

3.1.1 - Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	60	Indu Industries	0.06	0.06
Industry sponsored Projects	30	Shri Srirang Sadashiv Kelkar	0.15	0.15

Industry sponsored Projects	60	Satish Gadgil	0.2	0.2
Industry sponsored Projects	60	Annapurna Indane Gas Distributor	0.84	0.84
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### 3.2 - Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
I2I Summit	MBA	17/12/2019
Workshop on Intellectual Property Rights	MBA, BBA, BCA	27/02/2020
Pehal	MBA, BBA, BCA	06/03/2020

3.2.2 - Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category		
NIL	NIL	NIL	Nill	NIL		
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3.2.3 - No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsered By	Name of the Start-up	Nature of Start- up	Date of Commencement
CIMDR	Mr. Harsh Shah	Self - funded	Inkarto.com	Online stationary	15/05/2020
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#### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 - Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
0	0

3.3.3 - Research Publications in the Journals notified on UGC website during the year

Туре	Department	Number of Publication	Average Impact Factor (if any)		
International	MBA	3	6.99		
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication		
MBA	3		
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### 3.3.5 - Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nill	0	0	0
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## 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nill	0	0	0
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#### 3.3.7 - Faculty participation in Seminars/Conferences and Symposia during the year:

Number of Faculty	International	National	State	Local	
Attended/Semi nars/Workshops	1	11	2	1	
Presented papers	3	0	0	0	
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#### 3.4 - Extension Activities

3.4.1 - Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities		
Healthy Heart	Red Cross Society	2	60		
Blood Donation Camp	Red Cross Society	2	44		
Workshop on Financial literacy on Self Help Group of Miraj Taluka	Zilla Parishad, Sangli	2	120		
Quiz Competition Share Trading	Business Standard Newspaper	1	153		
Guest Lecture on Health Awareness Program	Red Cross Society	2	120		
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## 3.4.2 - Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Health and community care	Red Cross Society	Hemoglobin Check Up Camp For Girls	2	120
Swachata Hi Seva	Red Cross Society	Yuvarth Plastothon Rally	11	300
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#### 3.5 - Collaborations

3.5.1 - Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration		
NIL	0	NIL	0		
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Summer Internship	Project Work	List attached	10/06/2019	10/08/2019	39
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Shri Satish V. Gadgil	01/06/2019	Market survey and viability of production plant	4
J.A. Solutions, Pune	04/02/2020	Student and Faculty development	50
Zilla Parishad, Sangli	11/02/2020	Organize Seminars, Workshops for the benefit of SHGs	60
Shri Srirang Sadashiv Kelkar, Sangli	01/11/2019	Market Survey	15

Rubicon Skill Development Pvt. Ltd., Pune	24/09/2019	Training programmes	105
Indian Red Cross Society, Sangli District Branch	01/09/2019	Encouraging students for voluntary services (blood donation, awareness of health hygine etc.)	300
Vikas Hi- Tech Nursery, Tung, Sangli	01/06/2019	Agriculture Development Initiatives	5

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## **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

## 4.1 – Physical Facilities

4.1.1 - Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development	
0.15	0.15	

## 4.1.2 - Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added		
Others	Newly Added		
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added		
Seminar halls with ICT facilities	Existing		
Classrooms with LCD facilities	Existing		
Seminar Halls	Existing		
Laboratories	Existing		
Class rooms	Existing		
Campus Area	Existing		
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## 4.2 - Library as a Learning Resource

## 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Centralized Campus Management System	Fully	GEMS - 2.0	2017

## 4.2.2 - Library Services

Library Service Type	Exis	ting	Newly	Added	Tot	tal
Text Books	138	34500	15	2250	153	36750
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & Earning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e- content	
Dr. Sweta Metha	Personality Development	SWAYAM	01/07/2019	
Shri. Shreyas Patil	Personality Development	SWAYAM	01/07/2020	
<u>View File</u>				

#### 4.3 - IT Infrastructure

#### 4.3.1 – Technology Upgradation (overall)

Туре	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departme nts	Available Bandwidt h (MBPS/ GBPS)	Others
Existin g	100	2	0	0	1	0	0	100	100
Added	0	0	0	0	0	0	0	0	0
Total	100	2	0	0	1	0	0	100	100

4.3.2 - Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

#### 4.3.3 - Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
19.77	10.34	32	31.81

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

1. Computer: the institute has 80 computers used by administration, library, teachers, director and computer lab. The work of AMC is assigned to Aditya Computers, Miraj at a cost of Rs. 75000.00 per annum. 2. Copier Machines: Presently the institute has two Canon make two Photo copier machines. AMC of this machine is assigned with Gajaraj Systems Sangli at a cost of Rs.10000 p.a. Tonner is usually changed after 1000-1200 copies. 3. Telephone cleaning charges: There are 10 telephone sets in the institute. This work is assigned to Shri. A.R. Ghadge, Miraj. He is paid Rs.8000 pa for this service. 4. Printer: There are 06 printers in various departments of the institute. AMC of printer is covered under AMC of computers.. 5. CCTV: There are 32 CCTVs in the campus. AMC provision for CCTV is RS. 20,000/- 6. Repairs to buildings: Every year

there is a provision of Rs. 25000 in the budget for minor repairs such as plumbing, bore-well, repairs to furniture and fittings etc. This work is entrusted with class 4 employees and done in-house. As far as the major repairs there is a specific procedure to be followed by institute. This includes preparation of estimates from junior engineer, passing resolutions by college development committee, Regional Office, Estate Committee, Finance Committee, and Governing Body. On completion of this procedure the work is carried out by Regional Office at Sangli. 7. Furniture and electric equipment: Furniture includes benches, tables, chairs, cupboards, filling cabinets, book racks, etc. The work of maintenance and minor repairs is assigned to class 4 employees. The procedure for major repairs is as per the repairs to building. Annual budget for minor repairs to furniture and electric equipment and dead stock is Rs.165000 8. Library: The library collections are arranged according to the subject using the DEWY DECIMAL classification. Each subject is represented by classification number. All collections are continuously up dated like books, periodicals, journals and students' project report. Older journals and project reports are stored in the archive. The stacks are presentable and organized. Repair and rebinding of damaged documents is done to the extent possible. Rebinding of books and documents is carried out by an external binder. Annual budget of Rs. 20000 is allocated towards binding of books. The vacuum cleaning is necessarily done on regular basis for the hygiene of our books to protect against silver fish, rats, termites etc. Stock verification is done every year in the month of June. 9. Gymkhana: Gymkhana facilities are shared with Willingdon College and Chintamanrao College of Commerce on same campus. Institute purchases sports material required for Zonal Tournaments as well as inter- collegiate sports event. For this budget of Rs. 40000 is provided by institute. 10. Software: Institute has licensed copies of application software(80 copies), system software (80 copies), anti-virus (80 copies) Tally, TDS, library software, C, shreelipi, etc. Institute spends Rs.107000 on software up-gradation.

https://www.cimdr.ac.in/4.4.2%20-Procedures%20and%20policies%20for%20maintaining.pdf

#### **CRITERION V – STUDENT SUPPORT AND PROGRESSION**

#### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees		
Financial Support from institution	NIL	0	0		
Financial Support from Other Sources					
a) National	NIL	0	0		
b)International	NIL	0	0		
No file uploaded.					

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Healthy Heart	24/09/2019	50	Dr. Sarthak Patil - M.D. Ayurved, Asst. Prof at R.R. Patil Homeopathic College, Dr. Ajit Patil - Hon.

			Treasurer, Indian Red Cross Society, Mr. Ujwal Tilve - Hon. Secretary, Indian Red Cross Society.		
Skill Development Program	26/09/2019	85	Rubicon Skill Development Pvt. Ltd.		
Business Standard Share Trading Quiz Competition	25/09/2019	70	Business Standard, NEWS paper		
Essay Competition	03/08/2019	16	CIMDR		
Group Discussion	13/07/2019	70	CIMDR		
Virtual Session on Resume PI	16/10/2019	20	Barclays		
Quiz Elocution Competition on Mahatma Gandhiji	18/10/2019	15	CIMDR		
Personality Development	25/01/2020	60	Twinkle Panjwani, Soft Skill Trainer		
International Yoga Day Celebration	20/07/2019	40	Shri Arun Raoji Malvankar, Head Clerk, DCC Bank Mr. Malvankar,		
<u>View File</u>					

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

	Andrew daming the year					
Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed	
2019	CET Preparatory course	45	0	45	0	
2019	Career Opp	0	45	0	0	
2019	Business Orientation	0	45	0	0	
2019	Industry exceptions from Management Graduates	0	40	0	0	
2019	Capital Market Introduction & Awareness	0	70	0	0	

Nill	SEBI, Financial Planning & NSE	0	35	0	0		
2019	21st Century Managers: Industry Expectations from Management Students	0	50	0	0		
2020	Major Project Guidance for BCA	0	35	0	0		
2020	Career Opp ortunities in NGO (Online)	0	60	0	0		
	<u>View File</u>						

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 - Student Progression

5.2.1 - Details of campus placement during the year

	On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed	
Rohini Agro, Sangli Vikas hi- tech,Trade smart, Mimba i,Arwade Inf rastructure, D.mart, Pranav Build con,Sangli	20	6	Context Co nsultancy,Ka lyani Techno logies, Pune,TCS, Pune,Aditi foods, Miraj,Royal Enfield showroom, Miraj, Uniq Automobiles, Kolhapur	20	8	
		Viev	v File			

## 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
	3 1				

	higher education				
2020	29	CIMDR	BBA	CIMDR, Bharti Vidyapeeth, Sangli, Chandigadh University, CSIBER, Kolhapur, Shivaji University, Genisis Trinity,Pune University, Gurunank Instutute of Mgt, Mumbai, JSPM, Narhe, Pune, Sinhgad Pune, VPIMSR	MBA MMS
2020	12	CIMDR	BCA	D Y Patil, Pune, Chandig adh University, VPIMSR, Gogate college, Belgum, CSIBER, JSPM, Narhe, Pune, Zeal, Pune,	MCA

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying			
CAT	6			
No file uploaded.				

## 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual Day, Prize Distribution Cultural Program	COLLEGE	250
Cultural Week	COLLEGE	300
ANNUAL SPORTS	COLLEGE	300
Photography Competition	COLLEGE	20
Indian Constitution Day	COLLEGE	60
Youth Festival	COLLEGE	30
Librarian Day	COLLEGE	50

Teachers Day	COLLEGE	200
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#### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Nill	Nill	Nill	Nill	Nill	Nill
No file uploaded.						

5.3.2 – Activity of Student Council & Students on academic & Student

The college has constituted various committees and student representatives are appointed in the same committees to carry out various academic and administrative activities. Institute formed Deccan club for this year. The Deccan club members act as a communication network among the classes. Dissemination of information and activities can be effectively done through the club. The club acts as operational level support system. There are various designations of committee such as president, vice-president, secretary, finance, coordinator members. There are various committees such as Training placement, Industrial visit, event, sports, cultural, alumni committee etc. They organize various activities under Deccan club. 5.3.2 Activity of Student Council representation of students on academic administrative bodies/committees of the institution (maximum 500 words) The college has constituted various committees and student representatives are appointed in the same committees to carry out various academic and administrative activities. Institute formed Deccan club for this year. The Deccan club members act as a communication network among the classes. Dissemination of information and activities can be effectively done through the club. The club acts as operational level support system. There are various designations of committee such as president, vicepresident, secretary, finance, coordinator members. There are various committees such as Training placement, Industrial visit, event, sports, cultural, alumni committee etc. They organize various activities under Deccan club. List of members of Deccan Club 2019-20 1. Pooja Kulkarni President 2. Harsh shah Vice-President 3. Indrajeet patil Secretary 4. Avinash shinde Finance 5. Spurti Sadalgi Co-ordinator 6. Tanmayi Godbole Cultural 7. Pooja shambhwani Class representative The college has constituted various committees and student representatives are appointed in the same committees to carry out various academic and administrative activities. The committees such as Training placement, Industrial visit, event, sports, cultural, alumni committee etc. They organize various activities under Deccan club.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

CIMDR, Sangli is one of the oldest management institutes under Shivaji University, Kolhapur. The MBA course commenced in 1984 and by 2018, 32 batches have passed out. We have alumni network within and outside India. Students of this institute are working with reputed companies at respectable position. Institute is having strong ties with alumni and uses different sources to remain connected with these students. Social Media platform is explored to maintain connectivity with alumni. Institute's website has a separate space dedicated for alumni. CIMDR has registered alumni association under Maharashtra

Public Trust Registration Act, 1860 with registration number Maharashtra/211/2018. Institute has registered application for formation of association. Alumni-Meet is organized each year since 2001. It was customary that alumni visited institute during 15th August and 26th January till 2012. During their visit on republic day and Independence Day alumni would interact with existing students and extend their help to students. Alumni extend their help in following areas: 1.Summer Internship 2.Guest Lectures 3.Career Guidance 4.Industrial Visit 5.Final Placement

#### 5.4.2 - No. of enrolled Alumni:

11

5.4.3 – Alumni contribution during the year (in Rupees) :

33611

#### 5.4.4 – Meetings/activities organized by Alumni Association :

1) Alumni Visit of 1994 batch - Around 30 alumni of 1994 batch had visited the campus. They had an interaction with the students of MBA. They shared about their career growth how they reached to that certain level. They told about what obstacles they had to face in the entire journey 2) Alumni Assistance for Stock Market Course - Mr. Vinayak Kumar, an alumni of the institute of batch 2004 has put forward a proposal to train MBA students in stock market. Mr. Vinayak Kumar will provide a corpus fund of Rs.25, 000/- to be given to students for investing in stock market. The students will be divided in 5 groups comprising of 7 members each. Each group will get Rs.5000/- to trade and invest in real stock market. This will help them gain knowledge practically and improve their employability. 3) Alumni Assistance for setting up MKCL center in CIMDR - Mr. Shivprasad Mali, Regional Manager at M.K.C.L, an alumni of the institute belonging to batch 2012, trained MBA students in advanced excel in August 2019. The training was liked a lot by the students. Mr. Shivprasad Mali proposed to provide an MKCL training center to CIMDR. This will be helpful for MBA students as they can opt for various short term courses parallel while pursuing their management studies.

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

- 6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)
  - 1. Monthly College Development Committee (CDC) Meetings: Deccan Education Society's Sangli Board centrally decided to conduct monthly CDC meetings to enable smooth functioning of various units under Sangli campus. Accordingly monthly meetings are conducted at CIMDR, Sangli. The committee comprises of representatives of students, teachers, non-teaching staff, nominee of Secretary, DES, Representative of Industry, alumni, IQAC co-ordinator, and nominated council members. Agenda of these meetings is broadly classified into three categories viz. Academic, Financial and Administrative. Students are encouraged to share their opinion, suggestions and feedback regarding matters pertaining to their development. Similarly opinion of industry representative is considered to strengthen I2I cell of the Institute. Matters related to Internal Quality Enhancement are discussed during these meetings. Measurable outcomes of these meetings are- various developmental programs for teaching and non-teaching staff, introduction of a new ERP system to strengthen egovernance, MOUs with various organizations, Industry-Institute Interaction, consultancy and research projects, introduction to add-on courses, center of MKCL for KLic program, encouragement for e-content development through Workshop on MOOCs are some of the initiatives of done through this committee. 2.

Adaptability to Online Teaching-learning platform: The year 2019-20 witnessed an exceptional situation wherein institutes had to cease classroom teaching in the mid of academic term in the third week of March 2019. Faculty meeting of all the departments was called and review of pending academic work was discussed. It was also decided to use social media, SMS and E-mails to remain connected with students. Deccan Education Society was quick to respond to this situation and purchased license of major features of MS 365. Teachers were provided training of using MS Teams' on-line platform to execute their duties from home. Faculty members and students quickly adapted this system and on-line teaching resumed by first week of April. Along with regular lectures, guest sessions on curricular and co-curricular topics were organized. Guest speakers from Gurgaon, Pune, Mumbai were invited during this period. On-line platform was effectively explored for on-line evaluation. A training session on blooms taxonomy was organized for teachers and during this training it was decided to develop a comprehensive MCQ bank based on parameter of -Remembering, Understanding, Applying, Analyzing, Evaluating and Creating was developed during this period. Faculty members of three major management Institutes of Deccan Education Society viz. IMDR, Pune, NMITD, Mumbai and CIMDR, Sangli collectively participated in developing this question bank. Upcoming challenge during this period was to plan for summer internship for MBA students. This issue was discussed during CDC and through extensive brainstorming session it was decided to reframe the conventional research projects into the one that would be address contemporary lock-down situation. Chairman, DES conducted an extensive interactive session of all the employees on 'Role of DES in Current Epidemic Situation'. During this session it was decided to co-ordinate with various NGOs and conduct collaborative research.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

#### 6.2 - Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

	·
Strategy Type	Details
Curriculum Development	Curriculum Development: Revised curriculum of MBA was implemented with major reforms such as internal credit, introduction of contemporary optional subjects, open book examination, outcome based evaluation etc was executed during this period. University revised curriculum structure based on CBCS for BBA. Features: a. The courses can be evaluated by a Grading System, which is considered to be better than the conventional marking system b.  Incorporating specializations in the syllabus for TY c. Emphasizing on Research, Inter-personal skills, Analytical skills, Entrepreneurial skills, and Global aspects of Managerial careers. d. Discipline Specific Elective (DSE) Course helps to develop discipline/domain knowledge and nurture candidate's proficiency
Teaching and Learning	? Teaching and Learning: 1. National - Level Workshop was organized to

motivate faculty to develop e-content. As a outcome of this program three faculty members participated in developing course for SWAYAM. Two courses developed during this period were Fundamental of Financial Accounting and Personality Development. 2. Online Portal of MS Teams was quickly adapted by Faculty for online teaching-learning. Features of MS-Office 365 were explored to make teaching- learning experience more interactive and effective 3. On-line activities such as Group-discussion, Case-Study Analysis, Seminars, Group-Exercises were conducted during the lock-down phase of this academic-year. Examination and Evaluation ? Examination and Evaluation: 1. University provided revised guidelines regarding for conducting internal evaluation and examination which included MCQ and open - book examination. Open -Book exam emphasized on decision-making oriented questions. Internal evaluation process was designed to examine reasoning ability, problem solving ability and fostering creativity. Around 70 weightage is given to analytical and decision making ability. 2. Initial 80:20 pattern of evaluation was revised to 60:20:20. University question paper pattern was revised in order to evaluate managerial ability among students. ? Research and Development: 1. Research and Development Faculty and students are encouraged to work on live research projects. During this academic year institute had research-based MOUs with local industries. The outcome of these MOUs was evident in the form of 5 major funded research projects. 2. Institute also encouraged students to conduct research pertaining with social issues. 3. Faculty members were encouraged to publish research articles in national and international journal. Institute also supported faculty members in their research related to M.Phil and PhD. 4. Deccan Education Society encouraged teachers from various units to conduct survey in collaboration with NGOs, specifically working to address epidemic situation. Library, ICT and Physical ? Library, ICT and Physical Infrastructure / Instrumentation Infrastructure /Instrumentation: 1. Library orientation session is

	conducted for new entrants wherein students are introduced with reference books, journal, e-learning facility and e-portals. 2. Integrated Library Management System was switched to Mastersoft (Cloud based) ERP system. QR technology for gate register, Online Search facility (OPAC search) Institutional Repositories - Syllabus, Question Papers, Project List, Library news, Notes, E-databases (Delnet services), Remote login access to students were some of the features of this system 3. Usage of Library during lockdown, Bar - Code technology used in circulation, Circulation section , journal section, procurement and processing section are fully computerized, SMS service to students
Human Resource Management	? Human Resource Management: 1. One faulty member from UG department registered for PhD and one member completed M.Phil. 2. One faculty member from PG department enrolled for MA in Psychology and another faculty completed final phase of PhD. 3. Workshops and training sessions were organized for non-teaching staff in the area of finance and administration. 4. Faculty members of the institute were given training in effective usage of MS teams portal for conducting online sessions during lockdown. 5. Faculty member conducted sessions for teachers from other institutes and provided them hands-on training of MS teams.
Industry Interaction / Collaboration	? Industry Interaction  /Collaboration: Following MOUs were signed during the year: 1. Indian Red Cross Society, Sangli for blood donations and health awareness camps 2. Rubicon India for conducting soft skill training programmes for students 3. Annapurna Indane Gas Distributor for field research and analysis 4. Shri. Srirang Sadashiv Kelkar for pre-launch market survey 5. Shri. Satish Gadgil post-launch retailer's survey
Admission of Students	? Admission of Students: This year witnessed a phenomenal change in the macro environmental factors due to epidemic followed with uncertainty and lockdown. In anticipation of need for on-line admission process, institute pro-actively planned, co-ordinated and implemented on-line admission process. Students could fill registration form,

admission form and pay fees using login

ID of Institute's ERP system.

Information Boucher of each course was provided on-line. Training for the same was provided to concerned admission committee.

## 6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	? Planning and Development: Academic Planner for co-curricular and extracurricular activities is developed and designed in ERP system. This planner is visible to teachers and students in their ERP accounts. Schedule of daily lectures is also made available on this e-platform.
Administration	? Administration: digital record keeping is encouraged in order to promote paper-less office management.  Administrative processes such as student data management, information related to scholarship, university correspondence and correspondence with other governing bodies is done using eplatform. DES has encouraged all its units to use digital signatures and digital letterheads for internal correspondence. Effective use of social media was done during lock-down period to remain connected with students and provide them with essential administrative support.
Finance and Accounts	? Finance and Accounts: Institute's accounting software is in alignment with Society's software. Entire accounting system is standardized which helps for easy analysis and control.  Institute also promotes digital payments and cash receipts and payments are strictly avoided. All the on-line payment modes are executed by accounts department in order to make it user friendly.
Student Admission and Support	? Student Admission and Support: Entire student academic life cycle was covered by ERP system used by Institute. Students related activities such as admission, exam form filling, scholarship application, examination grievance, exam result, circulation of books and journals etc is done using digital platform. ID with bar code is provided to students that facilitate usage of library services. Students related information is displayed on

Examination ? Examination: University examinated process is fairly digital Examination form, examination	
guidelines, result and grievant registration and redressal proces entirely digitalized. During the academic year examination of FY B BCA students was conducted using module of new ERP system. Template MCQ developing and uploading the processed through this module. administration was effectively through this platform. Result processing and recording was entired executed from this module.	lized. on nce ess is this BBA and ITLE ess for was Exam done

## 6.3 - Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr. Jyoti Joshi	International Conference on 'Digital Transformation in Organizational Services for Development and sustainability'	VPIMSR, Sangli	1200
2019	Prof. Pratibha Deshmukh	International Conference on 'Digital Transformation in Organizational Services for Development and sustainability'	VPIMSR, Sangli	1200
2020	Prof. Roopa Kurne	One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'	Shivaji University, Kolhapur and CIMDR, Sangli	250
2020	Prof. Shreyas Patil	One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'	Shivaji University, Kolhapur and CIMDR, Sangli	250
2020	Prof. Shreya	One- Day	Shivaji	250

	Workshop on 'Massive Online Open Courses on SWAYAM'	Kolhapur and CIMDR, Sangli	
Prof. Shivappa Teli	One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'	Shivaji University, Kolhapur and CIMDR, Sangli	250
Prof. Mallikarjun Mathad	One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'	Shivaji University, Kolhapur and CIMDR, Sangli	250
Prof. Yasin Mestri	One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'	Shivaji University, Kolhapur and CIMDR, Sangli	250
Shri. Shrishail Sarade	One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'	Shivaji University, Kolhapur and CIMDR, Sangli	250
_	Prof. Mallikarjun Mathad  Prof. Yasin Mestri  Shri. Shrishail	Prof. Shivappa Teli  Prof. Shivappa Teli  National Workshop on 'Massive Online Open Courses on SWAYAM'  Prof. Mallikarjun Mathad  Prof. Massive Online Open Courses on SWAYAM'  Prof. Yasin Mestri  Prof. Yasin Mestri  One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'  Shri. Shri. Shri. One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'  Shri. Shri. One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'  Shrishail Sarade  One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'	Open Courses on SWAYAM'  Prof. Shivappa Teli National Workshop on 'Massive Online Open Courses on SWAYAM'  Prof. Mallikarjun Mathad  Prof. Mone- Day Massive Online Open Courses on SWAYAM'  Prof. Yasin Mestri  Prof. Yasin Mestri  One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'  Prof. Yasin One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'  Shri. Shrishail Sarade  One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'  Shri. Shrishail Sarade  One- Day National Workshop on 'Massive Online Open Courses on SWAYAM'  Shri. Shrishail Sarade  One- Day National Workshop on 'Massive Online Open Courses on

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	NIL	ERP Training	25/11/2019	Nill	Nill	1
2019	NIL	ERP Training	18/11/2019	Nill	Nill	3
2019	Workshop on change in Syllabus for HRM OB	NIL	07/10/2019	Nill	4	Nill
2020	Training and workshop on AAA	NIL	16/03/2020	18/03/2020	11	Nill
2020	Training	NIL		Nill	11	Nill

	on using MS teams for on- line teaching -learning process		30/03/2020			
2019	NIL	ERP Training	18/11/2019	Nill	Nill	2
2020	Workshop on IPR	NIL	27/02/2020	Nill	11	Nill
2020	DES- Non -Autonomou s Hands-on and UAT	NIL	06/05/2020	07/05/2020	11	Nill
2020	NIL	One- Day Workshop on Central ized HR, Finance, Legal and Purchase system of DES	21/01/2020	Nill	Nill	4
2020	On-Line Admission Process using MasterSoft ERP syste	NIL	27/04/2020	Nill	Nill	5

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Two- Days on- line FDP on Pedagogy in Management and Computer Science Education in Post Covid Era	1	12/06/2020	13/06/2020	2
		View File		

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teac	hing	Non-teaching		
Permanent	Full Time	Permanent	Full Time	
0	1	0	0	

#### 6.3.5 - Welfare schemes for

Teaching	Non-teaching	Students		
Medi-Claim Policy,	Medi-Claim Policy,	Medi-Claim Policy,		
Credit Society membership	Credit Society membership	Credit Society membership		

#### 6.4 – Financial Management and Resource Mobilization

#### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute's finance department is integrated with the local and central finance department of Deccan Education Society. Institute adapts following procedure for internal audit: 1. Annual Budget is prepared and presented before local body and central budget committee. Budget is finalized after incorporating changes suggested by the committee members. 2. All the bank and cash related transactions are jointly signed by the head of the unit and one of the council members of local board. 3. Monthly financial information is presented to council members during CDC meetings 4. Cash-book, Vouchers and other accounting documents are checked and audited by finance department of Sangli Office of Deccan Education Society. For external audit annual financial statement is checked and certified by Society Appointed Audit Company, Ghokale, Tanksale, Ghatpande Chartered Accountants.

## 6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Happy Valley Developers, Vandana Vijay Ranade Vandana S Shingnapurkar Shri Mukund Bhavan Trust Shri.Dilip Yeshwant Oak Shri Mukund Bhavan Trust Garware Bestretch Limited	5.48	Corpus Fund
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### 6.4.3 - Total corpus fund generated

5.48

#### 6.5 - Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal		
	Yes/No	Agency	Yes/No	Authority	
Academic	No	NIL	Yes	CDC and Deccan Education Society	
Administrative	No	NIL	Yes	CDC and Deccan Education Society	

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Academic Development 2. Counseling 3. Extra- Curricular Activities

#### 6.5.3 – Development programmes for support staff (at least three)

i. ERP Training ii. AAA Audit iii. On-Line Administrative Processes

#### 6.5.4 - Post Accreditation initiative(s) (mention at least three)

1. Add-on Courses: Accreditation process ushered in the significance and relevance of value added courses for management graduates. Institute after considering requirement of industry and students, developed a few Add-on courses for students. These courses were developed to enhance financial skills, accounting skills, soft-skills, digital marketing and computing skills. 2. MOU for academic Excellence: Institute signed MOU with NGO and local industry to strengthen Industry Institute relationship and work towards academic excellence. Industry- Institute meet was organized in order to improve networking with local industries. 3. Student Managed Investment Fund: Institute introduced an innovative concept of student managed investment fund. Corpus amount of Rs. 25000 was provided to group of 30 PG students who invested this amount in equity market. Training regarding technical and fundamental analysis was provided to these students . Investment decisions were taken by the team under guidance of one faculty mentor. During lockdown period these students were mentored by alumni expert in this area. This activity helped students to get real life experience into investment market.

#### 6.5.5 - Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Workshop on IPR	09/12/2019	27/02/2020	Nill	159
2019	Workshop on Advanced Excel	03/08/2019	28/08/2019	30/08/2019	40
2019	Skill Development Program	03/08/2019	26/09/2019	28/09/2019	86
2019	Workshop on change in Syllabus for HRM OB	09/12/2019	07/10/2019	Nill	14
2019	I2I Summit 2019-20	09/12/2019	17/12/2019	Nill	40
2019	Alumni Visit (1994 Batch)	09/12/2019	21/12/2019	Nill	30
2020	Yuvarth Plastothon Rally	09/12/2019	11/01/2020	Nill	300
2020	Book	09/12/2019	28/01/2020	Nill	20

	Exhibition				
2020	Workshop on Massive Online Open Course on Swayam	09/12/2019	03/02/2020	Nill	80
2020	Workshop on Financial Literacy for Self-Help Groups of Miraj Taluka	09/12/2019	11/02/2020	Nill	30
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## **CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES**

## 7.1 - Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Case Study	13/08/2019	13/08/2019	25	37
Skit	15/08/2019	26/01/2020	35	45

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

NIL

## 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries	
Physical facilities	Yes	0	

## 7.1.4 - Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadva ntages	Number of initiatives taken to engage with and contribute to local	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	community 1	17/12/2 019	1	I2I Summit	Industry to Institute summit to build rel ationship with industry.	20
2020	1	1	11/02/2 020	1	Workshop	Workshop	25

					on Financial literacy for self- help groups	literacy	
2020	1	1	02/03/2 020	1	5 star Village	Cleanli ness aware beh avioral change survey in village with ZP officer	60
2020	1	1	06/03/2 020	1	PAHAL	Innovat ion and start up	202
2020	1	1	03/02/2 020	3	CET Pre paratory Course	Skill D evelopmen t	45
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.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders					
Title	Date of publication	Follow up(max 100 words)			
Handbook	12/08/2019	1. Code of Conduct for Students - General Hoste 2. PArking 3. Anti ragging notice as per Maharashtra Prohibition of Ragging Act 1999. 4. Examination Rules to be followed by students before during the examination 5. Code of conduct for teachers in regards with Teaching, Administrative University duties. 6. Code of conduct for Governing body while taking responsibility of student welfare. 7. Code of conduct for Director to support the Institute in maintaining relationship with AICTE, State Govt. to improve financial estimates plan for academic excellence. Code			

of conduct for Support
Staff. CIMDR believes in
Institutional core values
that are allingened with
Mission Vision. Which
includes excellence,
ethics, quality,
commitment, respect,
leadership diversity.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants	
Independence day	15/08/2019	Nil	80	
Republic Day	26/01/2020	Nil	80	
Voters awareness week	25/01/2020	02/02/2020	250	
Mahatma Gandhi Jayanti	06/10/2019	Nil	60	
Indian Constitution Day	26/11/2019	Nil	100	
Guest lecture on Bhagavat Geeta Management	25/11/2019	Nil	100	
RajashriShahuMaha raj Jayanti	26/06/2019	Nil	25	
Swami Vivekanand Jayanti	12/01/2020	Nil	200	
Chatrapati Shivaji Maharaj Jayanti	20/02/2020	Nil	350	
Lokmanya Tilak Jayanti	01/08/2020	Nil	25	
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7.1.7 - Initiatives taken by the institution to make the campus eco-friendly (at least five)

NIL

#### 7.2 - Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1) Best Practices 1. Title of the Practice PAHAL-An Intercollegiate Idea generation competition. 2. Objectives of the Practice PAHAL. Objectives of PAHAL: 1. To promote ecosystem of innovation entrepreneurship development. 2. To build start up culture. 3. To provide access of Incubators venture funding to students. 4. To help students from other colleges and institute to get a platform for Idea presentation. 5. To Improve employability of students from traditional courses 3. The Context: Location: has been major challenge for the implementation. Sangli is district place but at the same time it is based in agricultural area. Industrial development is negligible hence for Incubation venture capital institution has to approach from metro cities. Finance: PAHAL major expenses are the prize amount to the best Ideas. Rs.21000 PAHAL is self-funding event. Funds are raised by students from market. 4. The Practice PAHAL was stared in 2017 It is a self-supporting event. The start-ups are rightly

termed as Unicorn due to its attainment difficulty. Sangli is a hub of education with the renowned professional educational institutes. Unfortunately, Sangli lacks in the Industrialization and it leads to the absence of ecosystem for the innovation start-ups. As a Higher education institute CIMDR always thrive for the innovative ways to enhance the capacity of students. PAHAL is been introduce to motivate students to generate, brainstorm motivate the students to generate ideas for the startup MBA department students raise funds from the market, Poster are design with information about date, time, venue, registration link, and date, rules and regulation along with other information. These posters are marketed by students in to various institutes under Shivaji University. Students are asked to register on institute web site, Registered data is segregated as per the college or course. For the event work is done on the three major areas: 1) Incubator 2) Venture Capital 3) Expert judges 1) Incubator: The Pune Angels were official partners as incubator. Top 5 ideas were decided to guide and support for the further progression. Mrs: Sujata Mengane 2) Venture Capital: From last two years SIDBI venture funding is the partner of the PAHAL , GM of SIDBI Shri. Bhagavan Chandanani visits the competition. If idea is shortlisted by their them it is eligible to present in the Mumbai under the startup scheme. 3) Expert judges: Experts panel is formed with the combination Technical Expert, CA, Incubator, Venture capitalist Entrepreneurs. After the process first Five Ideas are shortlisted first three ideas are awarded with the cash prize. 1st prize is awarded with Rs.10,000, 2nd prize with Rs.6,000 3rd prize is awarded with Rs.4000. 5. Evidence of Success • Number of Ideas: In the first year 2017 we had 15 ideas and 45 participants where in the 2018 no if ideas increased up to 50 and participants were 115 and in 2019 the number of ideas were 50 with 150 students. • Reach of the Event: Students from the professional institutes of Karnataka, Mumbai, Pune, Kolhapur Satara presented their ideas. • Incubating partner: Incubation partner was the renowned incubator from Pune. They guide us in technical areas of presentation and improving the brainstorming process 6. Problems Encountered and Resources Required: Due to the regional disparities some of the problems faced were Location, Finance, Bridging the gap between Incubator, Venture capitalist Student Ideas. o Locational: CIMDR is located in Sangli, This region predominant in agriculture and lack in industrial development. Sangli is 400 km away from Pune and Non availability of air transport. Due to locational disparities the allocation of resources id a difficult task. o Availability of Finance: It is a one-day Event. This event requires Finance for the purpose of Prize money, accommodation of resource person posters as event need to be promoted among students to carry marketing activities print posters and banners are expected. Finance is raised by MBA II year students from the market with the help of sponsorship. o Incubator, Venture capitalist Student Idea Gap: Due to locational disadvantages there is gap between and student can not excess the innovative eco system to develop idea and covert into the startup. 2. Title of the Practice Kaushalya - Initiation of Skill development Objectives of the Practice CIMDR is located in Semi-urban area hence student of MBA are raw in skill set. Institute make designated efforts to improve skill set of students through various specifically design activity. Objectives of ----- • To Enhance Skills of Students • To improve employability skills • To improve selfbelief among students • To prepare for market. The Context In normal circumstances Skill development is part of professional curriculum. Institutes' located at our area face stiff difficulties in molding these students. Students are from different Social, Economic, Geographical background so it is difficult to major them with same parameters. Institute is of opinion that all the teaching cannot be only done through traditional formal way. So we have design various activity with formal and informal blend and we have experience change eventually among students. The Practice This practice is distinctive in a way it is operated. • While implementing practice we avoid labeling students by mentioning they are week in a particular area or they don't know something

which is very basic for this course. • Identification process:1)Student PI form 2) Ice breaking These two activities help us to identify common and specific skill lacunas and those have skills at par. . Designing Activity: Skill development activities are design by looking in to the requirement of students. while designing activity it is ensure that it is motivating and have scope of participation of those who are absolutely unaware about skills Students who are at par act as movers of that particular activity. Majority of activity are team base and team are design of different gender and different skills. • Implementation: These activities are implemented with the help of curriculum. Seminars, presentation, case study, extension activities, mini projects, skits, cultural activity, intercollegiate event. All these activities are implemented by keeping students at centers. Evidence of Success Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate? Describe in about 200 words. • Placement: Placement of the students has improved remarkably over the period. From last five we have been successful to place vernacular medium students in to International KPO. Bank placement have improved in last 2 years. • Entrepreneurship :It has been observe that student admitted with mediocre skill sets have develop their Entrepreneurship skill . Following students represent the entrepreneurship. 1. Prashant Bhosale 2. Aniket Keluskar 3. Harsh Shah • Summer Placement: Students are undertaking paid summer projects with government bodies and private sector organizations. 1. Shumham Zade 2. Manisha Chahwale 3. Pooja Kulkarni 4. Spurti Sadalgi 5. Payal Parihar 6. Tanmayi Godbole 7. Avinash Shinde Problems Encountered and Resources Required While imparting soft skill training major hurdles were • Inviting Resource person from corporate world • Non availability of software • Regular Time Table • Affiliation to university: Schedule has to be prepare as per university calendar Resources required were: • Experts from the field • Flexible time table • Industry for practical exposure • Financial constrain to Students and institutes.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.cimdr.ac.in/7.2.1%20Best%20Practices.pdf

#### 7.3 - Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Key Indicator- 7.3.1 Institutional Distinctiveness (20) Consultancy Cell: Consultancy to Industries is one of the distinguishing areas of our institute. CIMDR is a pioneer institute in the management under the Shivaji university. We take proud in being one of the leading in academic records. CIMDR believes that management education cannot be imparted in isolation hence industrial interaction is considered as part of training to the students. CIMDR have nurture the culture of consultancy in the last two decades. From last three year it has establish strong foot hold among the industrialist in Sangli and surrounding area. Features of Consultancy: 1) Exposure to the faculties helps in enriching classroom teaching and research. 2) Participation of students in delivering the consultancy projects. 3) Monetary benefits to the students 4) Budget is prepared and implemented by Faculty. 70:30 formula is implemented by the management where in 70 is given to faculty 30 is to the institutes for the resources used during the consultancy. 5) Involvement of industrialist in the effective delivery if curriculum. Process of Implementation: Areas of consultancy: 1) Marketing: Under the umbrella of marketing CIMDR has delivered market survey, market potential analysis, STP analysis and marketing strategies. 2) HR:CIMDR has worked on the Human resource planning and procurement. Quality circles in HR, Self Manage Team performance HR manual. 3) Finance: In the finance area project analysis planning is done Success stories:

1) Galaxy: Galaxy Transmissions Pvt Ltd ["Galaxy"] is a diversified group with interests in aluminum, power transmission and distribution. CIMDR 2004-05 2) Samruddhi: 2004-05 3) Sampatrao Pawar: 2006-07 4) Godawari Industried 5) Kotibhaskar Sr.no Name of Origination Area of work Year Duration Funds 1 Galaxy Transmissions Pvt Ltd HR 2004-05 3 Months 50000 2 Samruddhi HR 2004-05 3 Months 70000 3 Ugam-NGO Finance On going extension activity 4 Godavari Industries HR, Marketing 2014 On going I2I 5 Kotibhaskar Market research 2015 2 months A/C Current Projects: Sr.no Name of Origination Area of work Year Duration Funds/Activity 1 Annapurneshwari Foundation Political consultancy 2018 2 year 134000 2 Vikas Hightech Marketing 2018 1 year 80000 3 Godavari Industries HR, Marketing 2014 On going I2I In order to promote consultancy CIMDR is promoting the I2I ( Institute to Industry cell) is working to strengthen relations with the industry. Following are the major activities are carried out: • Industrial associations: CIMDR is in connect with the industrial association located in the surrounding areas. The I2I meeting was organize with the local industries and the General manager of DIC, and General manager of SIDBI, Kolhapur. • DIC (District industrial center) : Dr. Sweta S Metha and Assistance prof: Pratibha N Deshmukh are appointed on the Special Advisory cell of DIC, Sangli. Faculties are contributing regularly for the training of MITCON- Consultancy Engineering Services Limited.to the micro industries.

#### Provide the weblink of the institution

https://www.cimdr.ac.in/7.3.1%20Institutional%20Distinctiveness.pdf

#### 8. Future Plans of Actions for Next Academic Year

Future Plans of action for next academic year (500 words): NAAC guidelines has helped the Institute to define the areas need to be worked on as per guidelines and brainstorming with management and faculty, IQAC has described future plan as Long term and short term plan. Long term plans to be implemented for continuous improvement and effective results. The long term action plans for next academic year are 1. Strengthening linkages with industries for research and innovation: Institute has developed I2I cell i.e. Industry to Institute cell, through this cell different activities such as Guest lecture, summer internship, industrial visits and lead generation for consultancy projects is carried out regularly. Organize I2I Summit to strengthen industry to institute relations. The summit would help to identify the need areas so institute can support the industry and research activities can be conducted. 2. Add On Courses: Considering the suggestions of NAAC peer visit and as per industry requirement add on courses will be designed to enhance students' entrepreneurial and employability skills. 3. Conferences and Publications: Institute is planning to conduct National/International conferences to develop research culture among the faculty members. The ideas identified for conferences are digitalization of education, innovation in teaching - learning. Target for paper publications in UGC care list journals set for the next year each faculty should publish at least two papers a year. 4. Student development activities: To enhance communication and employability skills of students different activities are designed through student development committee. The committee organizes inter class competitions such as group discussions, debates, brand wars, Aptitude tests etc. on regular basis. For the next academic year, Institute is planning to involve professional organization to enhance communication skills of the students. 5.. Extension Activities: Institute participates in various extension activities regularly, but yet it has signed formal MOUs with Government Non- Government organizations. In the next academic year Institute is planning to conduct social extension activities in association with GOs NGOs by signing MOUs. 6. AAA Committee: The Institute has formed the committee in 2019-20, the committee has helped to standardize the academic and administrative procedures. AAA committee's insight will help IQAC for further qualitative development. Short term plans for the next academic year: After emergence of Pandemic, CIMDR's Administrative Academic

activities have been smoothly shifted from Offline to Online with the help of ERP and Microsoft Teams. CIMDR is planning to work on hybrid basis for effective dissemination of knowledge. The training would be provided to the concerned stakeholders as per requirement.